



MOSCOW CHARTER SCHOOL

Science • Technology • Engineering • Arts • Math

Application for Employment

PERSONAL INFORMATION

Name: _____ Date: _____

Present Address: _____

Phone Number: _____ Email: _____

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Yes No

EMPLOYMENT DESIRED

Position: _____ Date you can start: _____ Salary Desired: _____

Are you employed now? _____ If so may we inquire of your present employer? _____

Have you ever applied to this company before? _____ Where? _____ When? _____

Referred by: _____

Education	Name and location of school	# of years attended	Did you graduate	Subjects studied
Grammar School				
High School				
College				
Trade, business or correspondence school				

GENERAL

Subjects of special study or research work _____

Special Skills _____

Activities: (civic, athletic, etc) _____

U.S. Military or Navel Service: _____ Rank _____ Present Membership in National Guard or Reserves _____

(continued on other side)

Former Employers (list below last three employers, starting with the last one first)

Date Month and Year	Name and address of Employer	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				

Which of these jobs did you like best _____

What did you like the most about the this job _____

References: Give the names of three persons not related to you, whom you have know at least one year

Name	Address	Business	Phone Number	Years Acquainted
1.				
2.				
3.				

In Case of Emergency Notify:

Name address phone number

I certify that all the information submitted by me on this application is true and complete, and I understand that, if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the school's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time by the school. I understand that no school representative, other than it's director, and then only when in writing and signed by the director, has any authority to enter into any agreement for employment for any specific periods of time, or to make any agreement contrary to the foregoing.

date Name

DO NOT WRITE BELOW THIS LINE

Interviewed by _____ date: _____

Remarks:

Hired Yes No Positions _____ Dept. _____

Salary/Wage _____ Reporting to work _____

Approved _____