



# MOSCOW CHARTER SCHOOL

Science • Technology • Engineering • Arts • Math

1723 East F Street Moscow, Id 83843

www.moscowcharterschool.org

office@moscowcharterschool.org

## APPLICATION FOR TEACHING POSITIONS

DATE OF APPLICATION \_\_\_\_\_

\_\_\_\_\_  
(last name) (first name) (middle name)

\_\_\_\_\_  
(number, street, apt) (telephone number)

\_\_\_\_\_  
(city and state) (cell phone number)

\_\_\_\_\_  
(E-Mail address) (Alternate telephone number)

Date you will be available \_\_\_\_\_

Have you applied for a position with the Moscow Charter School within the last year? \_\_\_\_\_  
Yes No

Specific position (s) for which you are applying: \_\_\_\_\_

Are you eligible for an Idaho Teaching Certificate: \_\_\_\_\_  
Yes No

### **Certifications and Endorsements**

State Issuing	Type of Certificate	Area (s) of Endorsement	Date of Expiration

### PROCEDURES AND INSTRUCTIONS

A complete application file consist of the following materials:

1. Letter of application specifying position desired, brief statement of educational philosophy, and information stating unique qualifications for the position
2. A completed Moscow Charter School Application for Teaching Positions.
3. Copies of all your college transcripts showing degree (s) earned the dates.
4. Your college placement file, or three letters of reference from former supervisors, and from people who can give reference to your teaching abilities.
5. A copy of your IDAHO Teaching Credential (If you are currently certified)

SUBMIT ALL APPLICATION MATERIALS TO: PRINCIPAL, MOSCOW CHARTER SCHOOL, 1723 East F Street, Moscow, ID 83843

It is the responsibility of the candidate to submit any and all documentation to support his/her candidacy for employment to the Moscow Charter School. Applicants are expected to request their college/university placement office to send copies of placement files at the time of application. Persons hired as employees of the Moscow Charter School will be required to verify employment eligibility, as required by Title 8, United State Code, Section 1324 A, and submit a criminal background check/fingerprinting.

**A. EDUCATIONAL TRAINING**

University or College Location	Dates of Attendance	Major/Minor	Degree and Dates Granted

**B. TEACHING EXPERIENCE (please specify position, most recent first)**

Dates: from / to	Name, address and telephone of employer	Supervisor	Subjects Taught/Position Held

**C. STUDENT TEACHING (Only required if you have less than five (5) years of teaching experience)**

1. Location: \_\_\_\_\_
2. Grade Level, Subjects: \_\_\_\_\_
3. Dates: \_\_\_\_\_

**D. OTHER EMPLOYMENT**

Dates: from / to	Employer, address and telephone number	Supervisor	Position held and duties

**E. REFERENCES:** Give at least three references who have first-hand knowledge of your ability to perform the type of work for which you are now applying, including principals and supervisors.

- 1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Position: \_\_\_\_\_  
Phone: \_\_\_\_\_
  
- 2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Position: \_\_\_\_\_  
Phone: \_\_\_\_\_
  
- 3. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Position: \_\_\_\_\_  
Phone: \_\_\_\_\_
  
- 4. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Position: \_\_\_\_\_  
Phone: \_\_\_\_\_
  
- 5. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Position: \_\_\_\_\_  
Phone: \_\_\_\_\_
  
- 6. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Position: \_\_\_\_\_  
Phone: \_\_\_\_\_

I hereby authorize Moscow Charter School to conduct an reference checks to obtain information relating to my application for employment

Signature: \_\_\_\_\_

Please print name: \_\_\_\_\_